

Training Fees and Charges

Due to our contractual obligations with the Department of Employment and Training, Workplace Training *must* charge students tuition fees for programs with an outcome of level II or above. Student Contribution Fees are a Participant's contribution to the cost of tuition.

As of 1st January, 2011, the tuition fee is \$1.50 per nominal hour, per unit.

Total cost over a 4-year apprenticeship of a nominal 800 hours (*Note: some apprenticeships may be more or less than 800 nominal hours*):

$$800\text{hrs} \times \$1.50 = \$1,200.00$$

It is Workplace Training's policy to invoice for stages of training at the time of enrolment or after the training has taken place. In order for this policy to be effective, we request that enrolment fees be paid within seven days of issue of the invoice. Outstanding fees must be paid prior to a student attending their next block of training.

Students are required to pay all outstanding fees prior to being issued with a qualification or statement of attainment as required by the Vocational Education, Training and Employment Act 2000.

Fee Exemptions

In the following circumstances, tuition fees may be discounted or waived:

- A student will be exempt from paying 60% of the tuition fee if it can be shown that they fall into one or more of the following exemption categories:
- The student has not completed year 12 and was or will be under 17 at the end of February in the year in which the SRTO delivered training is undertaken. Proof of age will be required;
- The student holds a health care card or pensioner card issued under Commonwealth law, or is the partner or dependant of a person who holds a health care card or pensioner concession card, and is named on the card;
- The student issues the SRTO with an official form under Commonwealth law confirming that the student, his or her partner or the person of whom the student is a dependent, is entitled to concessions under a health care card or pensioner concession card;
- The student is an Aboriginal or Torres Strait Islander person.

Full Fee Exemption

Full fee exemption applies to school based apprentices or trainees. As well, a student may be totally exempt from paying the tuition fee if it can be shown that, notwithstanding that the student does not fall into any of the exemption categories set out in this clause, payment would cause the student financial hardship. The decision to allow exemptions for financial hardship is at the discretion of the SRTO.

Fees for Recognition of Prior Learning

For enrolled students who wish to apply for Recognition of Prior Learning, fees are based on the same hourly rate as Training Costs and Fees.

Lost Training Record Book

If a student happens to lose their Training Record Book, a replacement fee of \$25.00 will be incurred.